

# West Ashby Parish Council

Clerk: Mrs K M Elliott, Lapwater Cottage, Louth Road, West Ashby, Horncastle, LN9 5PS

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Dear Councillor

You are hereby summoned to attend the next meeting of West Ashby Parish Council, this is also our Annual Meeting, which will be held on Wednesday 17<sup>th</sup> May 2023 commencing at 7.30pm this meeting will be held in the village hall. The business to be dealt with at the meeting is listed in the agenda below, this is the Annual Parish Council meeting.

There will be a 15 minute public forum between 7.30 and 7.45 when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Clerk to the Council

Date Thursday 11<sup>th</sup> May 2023

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## ANNUAL PARISH COUNCIL MEETING

***Before the start of the meeting all councillors must complete the Disclosure of Pecuniary Interest Form and the Declaration of Acceptance of Office form.***

1. Election of Chairman, Vice Chairman, RFO and Village Hall representative together with signing of acceptance of office & DPI forms.

### MEETING AGENDA

2. Chairman's Remarks
3. Apologies for absence and reasons given
4. Declaration of interest – in accordance with the 2000 Local Government Act
5. Notes of the meetings –15<sup>th</sup> March 2023 to be approved as the minutes (copies attached).
6. Vacancies for parish council members
  - a) To co-opt if there are any candidates
7. Reports from District and County Councillors and Police if available
8. Clerk's report on matters outstanding and correspondence
  - a) **Coronation events**
    - i. **Expenses Afternoon event**– Toilet hire £125 and face painting £37.07
    - ii. **Expenses evening event** – BBQ £
  - b) **Installation of planters**
  - c) **Repairs to broken glass in telephone box**
  - d) **To consider Solar powered reactive signs**
  - e) **CSW Report**
  - f) **Litter picking**
9. Insurance Renewal £207.33
10. Highways and drainage matters – does anyone have anything to report?

# West Ashby Parish Council

## 11. Planning matters

- a) S/201/00312/23 FPP Given Ashby Park
- b) S/201/02193/20 FPP Given

## 12. Finance matters, to approve payments for and to note income since last meeting

- a) Clerk's Expenses – Paper and Ink £ 25.50 &
- b) Internal Audit
- c) To approve Year End Accounts to 31.03.2023.
- d) To complete Annual Governance and Accountability Return (AGAR)
- e) Receipt of precept 2023/2024 £2,900

## 13. Next Meeting

- a) Wednesday 19th July 2023 at 7.30pm
- b) Items for next newsletter
- c) Items for next agenda