

# West Ashby Parish Council

Clerk: Mrs K M Elliott, Lapwater Cottage, Louth Road, West Ashby, Horncastle, LN9 5PS  
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Dear Councillor

You are hereby summoned to attend the next meeting of West Ashby Parish Council which will be the Annual Parish Council Meeting and will be held on Tuesday 27<sup>th</sup> May 2025 commencing at 5 pm this meeting will be held in the village hall. The business to be dealt with at the meeting is listed in the agenda below.

There will be a 15 minute public forum between 7.30 and 7.45 when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Clerk to the Council *Mrs K M Elliott*

Date Friday 23rd May 2025

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## ANNUAL PARISH COUNCIL MEETING

*Before the start of the meeting all councillors must complete the Disclosure of Pecuniary Interest Form and the Declaration of Acceptance of Office form.*

1. Election of Chairman and Vice Chairman

### MEETING AGENDA

2. Chairman's Remarks
3. Apologies for absence and reasons given
4. **Declaration of interest** – in accordance with the 2000 Local Government Act
5. **Notes of the meetings** – 19<sup>th</sup> March 2025 to be approved as the minutes (copy attached).
6. **To Co-opt new parish councillors**
7. Reports from District and County Councillors if available
8. Clerk's report on matters outstanding and correspondence
  - a) **Summer Event**
  - b) **Litter pick**
9. **Cemetery**
  - a) **Information board and grant funding**
  - b) **To consider cemetery regulations**
10. **Insurance Renewal £226.84**
11. **Highways**
12. **Planning matters**
13. Parish Council Policies (copies circulated prior to the meeting)
  - a) **Safeguarding**
  - b) **Health & Safety**
  - c) **Privacy**
14. **Finance matters**, to approve payments for and to note income since last meeting
  - a) **CCLA – completion of forms**

# West Ashby Parish Council

- b) Clerks Expenses £
- c) Precept has been received £3,900
- d) Annual Internal Audit report received and noted.
- e) Annual Governance Statement to be approved
- f) Accounting Statements to be approved
- g) Certificate of exemption

## 15. Next Meeting

- a) Wednesday 16<sup>th</sup> July 2025 at 7.30pm
- b) Items for next newsletter
- c) Items for next agenda