

West Ashby Parish Council

Clerk: Mrs K M Elliott, Lapwater Cottage, Louth Road, West Ashby, Horncastle, LN9 5PS
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Dear Councillor

You are hereby summoned to attend the next meeting of West Ashby Parish Council which will be held on Wednesday 16th July 2025 commencing at 7.30 pm this meeting will be held in the village hall. The business to be dealt with at the meeting is listed in the agenda below.

There will be a 15 minute public forum between 7.30 and 7.45 when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Clerk to the Council *Mrs K M Elliott*

Date Wednesday 9th July 2025

MEETING AGENDA

1. Chairman's Remarks
2. Apologies for absence and reasons given
3. **Declaration of interest** – in accordance with the 2000 Local Government Act
4. **Notes of the meetings** –27th May 2025 to be approved as the minutes (copy attached).
5. **To Co-opt new parish councillors**
6. Reports from District and County Councillors if available
7. Clerk's report on matters outstanding and correspondence
 - a) **Feedback from Summer Event**
 - b) **Parish Gates – painting**
8. **Cemetery**
 - a) **Information board for fruit trees and grant funding**
 - b) **Cemetery Gazebo – wood preserver**
 - c) **Purchase of Cemetery Bench for inside gazebo**
9. Gov.uk email addresses for Clerk & all councillors
10. **Highways**
11. **Planning matters**
12. Parish Council Policies (copies circulated prior to the meeting)
 - a) Records Retention Policy
 - b) Subject Access Request Procedure
 - c) Data Breach Policy
 - d) Data Protection Policy
13. **Finance matters**, to approve payments for and to note income since last meeting
 - a) Clerks Expenses for ink Feb to July £59.94
 - b) Extra Website Hours £108.00
14. **Next Meeting**
 - a) Wednesday 17th September 2025 at 7.30pm
 - b) Items for next newsletter
 - c) Items for next agenda