

West Ashby Parish Council

Clerk: Mrs K M Elliott, Lapwater Cottage, Louth Road, West Ashby, Horncastle, LN9 5PS
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Dear Councillor

You are hereby summoned to attend the next meeting of West Ashby Parish Council which will be the Annual Parish Council Meeting and will be held on Wednesday 20th May 2026 commencing at 7.30pm this meeting will be held in the village hall. The business to be dealt with at the meeting is listed in the agenda below. There will be a 15 minute public forum between 7.30 and 7.45 when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Clerk to the Council *Mrs K M Elliott*

Date Thursday 14th May 2026

ANNUAL PARISH COUNCIL MEETING

Before the start of the meeting all councillors must complete the Disclosure of Pecuniary Interest Form and the Declaration of Acceptance of Office form.

1. Election of Chairman and Vice Chairman
2. Responsible Finance Officer

MEETING AGENDA

3. Chairman's Remarks
4. Apologies for absence and reasons given
5. **Declaration of interest** – in accordance with the 2000 Local Government Act
6. **Notes of the meetings** –18th March 2026 to be approved as the minutes (copy attached).
7. Reports from District and County Councillors if available
8. Clerk's report on matters outstanding and correspondence
 - a) Defib update
 - b) Anglian Water
 - c) Insurance Renewal
9. **Cemetery**
10. **Meet the Councillors Event – or other suggestions**
11. **Highways**
 - a) Report from meeting with PC Chairman & LCC representatives (CG via the clerk)
12. **Planning matters**
13. Parish Council Policies (copies circulated prior to the meeting)
 - a) Safeguarding
 - b) Health & Safety
 - c) Privacy

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14. **AGAR** – Annual Governance & Accountability Return

15. **Finance matters**, to approve payments for and to note income since last meeting

- a) Year End Accounts to 31.03.2026.
- b) Proposal to move funds to savings account £
- c) Clerks Expenses £

16. **Next Meeting**

- a) Wednesday 15th July 2026 at 7.30pm
- b) Items for next newsletter
- c) Items for next agenda