

West Ashby Parish Council

Clerk : Mrs K M Elliott, Lapwater Cottage, Louth Road, West Ashby, Horncastle, LN9 5PS

Tel : 01507 522437

Clerk.lapwater@talktalk.net

Dear Councillor

REMOTE PARISH COUNCIL MEETING – WEDNESDAY 12th August 2020

Please can you vote on the following items by email before noon on Wednesday 12th August 2020. Providing I have a decision by majority, with at least one third of councillors voting the decision will be recorded.

I will keep a record of the minutes to cover these decisions whilst we are not meeting in person. I will send the draft minutes out for approval on a regular basis so that you have the opportunity to suggest corrections in a timely manner. These minutes can then be formally agreed and signed when we are able to meet in person. The process may need to be changed if guidance to the contrary is received from Government.

Clerk to the Council

Date **Wednesday 5th August 2020.**

MEETING AGENDA

1. Chairman's Remarks
2. Apologies for absence and reasons given
3. Declaration of interest – in accordance with the 2000 Local Government Act
4. Notes of the meeting – Wednesday 20th May 2020 to be approved as the minutes (copy attached)
5. Reports from District and County Councillors and Police if available – none available.
6. Clerk's report on matters outstanding and correspondence
 - a) **CSW report on activity since last meeting** – there has been done to report. The Speed device has remained in place on A158. CSW activity has been given the go ahead since 15th June 2020.
 - b) **Update on new bin for lay by**
 - c) **Replacement Bench for outside The Grove & Public Footpath** – quotes received for £
 - d) **Parish Noticeboard**
 - e) **Cemetery** – is now open for all visitors
 - f) **Litter picking activity** – consider organising a socially distanced date for September
 - g) **Newsletter** – consider restarting this distribution
 - h) **Holding in person council meetings** – see check list
7. Highways and drainage matters – does anyone have anything to report?
8. Planning matters
 - a) S/201/00718 & 719/20 – The Grove, Listed Building Consent and Planning Permission for gates and lights has been approved.
9. Finance matters, to approve payments for and to note income since last meeting
 - a) Annual Governance & Accountability Return
 - b) Internal Audit
10. Next Meeting
 - a) Wednesday 16th September, 18th November 2020 at 7.30pm
 - b) Items for next newsletter
 - c) Items for next agenda